



# Ridgewood High School

## Advanced Placement – Expectations & Agreement

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As part of its academic program, RHS is pleased to offer students the opportunity to take Advanced Placement courses that are equivalent in rigor to college-level courses. These demanding courses require higher levels of effort, time and commitment than honors-level classes and are recommended for highly motivated and determined students. Students enrolled in these courses take national exams offered by the College Board in May of each year. College credit is often awarded for passing scores on Advanced Placement tests; however, students must research individual institutions on policies regarding the issuance of college credit.

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### SUMMER ASSIGNMENTS

For most Advanced Placement courses, there are mandatory summer break assignments. These are due, without exception, on the date designated by your AP teacher(s). Please contact your AP teachers for a listing of summer break assignments. Many of these can be found on the RHS website. Failure to complete summer assignments will not result in a schedule change.

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### HONOR CODE

The nature of Advanced Placement work often requires that students complete graded assignments outside of class. Students are expected to complete their own work without the assistance from others unless the instructor specifies that collaboration is appropriate. Sharing work with another student or using another student's work as his/her own will be considered a violation of the honor code and will result in disciplinary action.

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### SCHEDULE CHANGES OR CORRECTIONS

Students who enroll in yearlong Advanced Placement courses will remain in the course for no less than one quarter and for a minimum of four weeks in semester courses. No schedule changes will be considered once the semester begins. Students who experience difficulty with the course content must complete the following steps prior to requesting a change. These steps should begin as soon as the student/parent identifies that there is a concern:

1. Student and teacher confer to discuss concerns and possible strategies for success.
2. Parents and teacher confer (face to face, email, or phone) to discuss concerns and strategies.
3. Parent, teacher and student meet with a guidance counselor to discuss progress and identify a plan of action to assist with student improvement.
4. If the student continues to experience difficulties after following the plan of action, the parent can then contact the guidance counselor to discuss the possibility of a schedule change after the above timeframe.

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### AP EXAMS

It is understood that a student taking an Advanced Placement course will sit for the College Board National Exam in May. Students who do not participate in AP testing may be charged a testing fee.

By signing below, student and parent agree to the above statements. It is also understood that Advanced Placement courses are comparable to college-level courses with extensive and time-consuming assignments. Students are expected to become learners both in and out of the classroom. Both student and parent acknowledge that careful consideration has been given in choosing the Advanced Placement program and are committed to completing the course. In addition, the student will focus on learning all the material and developing the study skills necessary for scoring well on the Advanced Placement exams given in May.

Student Name (Please PRINT): \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Name (Please PRINT): \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

A single copy of this agreement must be on file with the guidance counselor before a student can be enrolled in an AP course for each school year.